

APPLICATION FOR APPROVAL TO ALTER A STRATA LOT

TO: Strata Manager
Penny Lane Property Management
303A – 13th Street, Courtenay, BC V9N 9G5

FROM: Strata Name _____ VIS# _____
Unit _____ Owners _____

I have read and understand the Strata Corporation Bylaws regarding alterations of a strata lot.

The alteration(s) I propose is as follows: Please indicate as much detail as is relevant, dimensions, etc.
Attach drawings, photos, product, list, timetable for work.

ESTIMATED START DATE: _____

Any alterations/additions for electrical or plumbing equipment must be CSA approved and be professionally installed.

Name of Contractor: _____

I understand that if that alteration is approved, I will be responsible for all costs of this alteration and if required by Council, any costs for future maintenance and repair of the common property directly affected by this alteration.

Owner Signature **Date**

Council Approval Signature **Date**